

Mar Sleeva College of Arts and Science Murickassery,Idukki



Report **(2021-22)**

Mar Sleeva Civil Service Academy
(Organized under Career Guidance and Placement Cell)

MAR SLEEVA CIVIL SERVICE ACADEMY

The Indian Civil Service is the backbone of the Indian state. It is the major mechanism which helps in national integration, administrative stability and continuity, professionalism, and promotes modernity and constitutional morality. Hence it is not a surprise that the highest minds among the future generation of India would endeavour to be a part of it. Mar Sleevea College considers helping those minds in having proper guidance and training as a great responsibility.

Mar Sleevea Civil Service Academy is inaugurated by **Shri. Roshy Augustin, Minister for Water Resources, Kerala** on 02 September 2021. It offers **one year and three year courses for College students and Civil Service Foundation Course for High School and Higher Secondary Students of different Schools in Idukki District**. The course is coordinated by **Fr. Thomas Thoompumkal, Administrator, Mar Sleevea College of Arts and Science**. The aim of the Academy is to train Civil Service aspirants for the Preliminary and Main Exam along with their degree course. Students from outside the campus also participate in the civil service course offered by the college. The training would also empower the students to deal with other Competitive Exams for divergent Central and State Government Services. It helps in the personality development of the aspirants as well as their academic excellence. Moreover, it enables them to be a better citizen having civic sense.

As part of the course, the aspirants will have access to The Online Digital Library which comprises The Hindu Newspaper, Frontline Magazine, Economic and Political Weekly, study materials and required reference and other books. Course also offers interactive sessions with the Civil Servants and winners of the Civil Services Examination, regular exams, quiz competitions, debates among others. For the college, the course is being conducted by Ductus Civil Service Academy.

Ductus Academy is an endeavour to provide proper guidance and quality training to the students who aspire to be in key positions in Indian administrative machinery be it officers or teachers. Academy ensures the service and assistance of eminent and experienced faculties. The aim of Ductus Academy is to nurture future bureaucrats and teachers and inculcate in them Constitutional Morality and Scientific temper. Collaboration of Mar Sleevea College and Ductus Academy facilitate great opportunity to serve the students by ensuring quality of the course at an affordable price as the Civil Service Coaching is a costly product in the market which excludes the poor section of the population from getting quality training.

Executive Committee

1. Dr. Joshy Varghese
Principal
Mar Sleeva College of Arts and Science, Murickassery
2. Fr. Thomas Thoompumkal
Administrator
Mar Sleeva College of Arts and Science
3. Renjith V T
Course Coordinator
Ductus Civil Service Academy
4. Smijesh MK
Course Coordinator
Ductus Civil Service Academy

Features of the One Year Prelims cum Mains Course

Name of the Course	:	Civil Service Prelims cum Mains Course
Targeted Community	:	UG/ PG students
Duration	:	One Year
Number of Sessions	:	200
Mode of class	:	Online Live classes through Google Meet
Study materials	:	Made available in Online Digital Library created in Google Classroom
Examination	:	Periodic Examination after every 30 sessions. Model preliminary and Mains Examination at the end of the course

Features of the Three Year Prelims cum Mains Course

Name of the Course	:	Civil Service Prelims cum Mains Course
Targeted Community	:	UG First year students
Duration	:	Three Year
Number of Sessions	:	240
Mode of class	:	Online Live classes through Google Meet
Study materials	:	Made available in Online Digital Library created in Google Classroom
Examination	:	Periodic Examination after every 10 sessions. Model preliminary and Mains Examination at the end of the course.

Features of the Civil Service Foundation Course

Name of the Course	:	Civil Service Foundation Course
Targeted Community	:	High School and Higher Secondary School Students in Idukki District
Duration	:	Two Year
Number of Sessions	:	140
Mode of class	:	Online Live classes through Google Meet
Study materials	:	Made available in Online Digital Library created in Google Classroom
Examination	:	Periodic Examination after every 10 sessions. Model preliminary and Mains Examination at the end of the course.

Participating Schools:

1	GHSS, Panickankudi
2	St Jerome's High School, Vellayamkudi
3	St Jerome's High School, Vellayamkudi
4	St Thomas HSS, Erattayar
5	ST. George Kattappana
6	St. Sebastian's HS Pottankad
7	St. Thomas HSS Thankamany
8	St.George H.S School vazhathope
9	ST.George HSS Parathode
10	St.Mary's HSS,l Mankulam
11	St.Sebastian's HS, Pottankadu

Course Structure of the One Year Prelims cum Mains Course

Subject	Number of Sessions
Introduction to Civil Service : General Orientation of the syllabus for preliminary exam	4
Indian Polity and Governance	25
Indian history and Indian National Movement	25
Economics and Sustainable Development	25
Indian and World Geography	25
General Science for competitive Examinations	15
Environment and Ecology	15
Ethics integrity and Aptitude[GS Paper 4]	10
Civil Service Aptitude Test <ul style="list-style-type: none"> ➤ Basic numeracy and General Mental Ability ➤ Comprehension ➤ Logical reasoning ➤ Decision making and problem solving ➤ Interpersonal skills including communication ➤ Data Interpretation, Data sufficiency 	35
General Knowledge enhancement session <ul style="list-style-type: none"> ➤ GK Quizzing ➤ Back to basics ➤ Current affairs refresher ➤ General knowledge - awareness and discussion 	15
Newspaper reading skills improvement session	2
How to write an effective and scoring essay/ answer:writing skills enhancement module	2
Interaction with civil Service winners	2

Course Structure of the Three Year Prelims cum Mains Course

Subject	Number of Sessions
Introduction to Civil Service : General Orientation of the syllabus for preliminary exam	2
Indian Polity and Governance	35
Indian history and Indian National Movement	35
Economics and Sustainable Development	35
Indian and World Geography	30
International Relations	10
General Science for competitive Examinations	10
Indian Society	05
Environment and Ecology	20
Current Affairs	15
Ethics integrity and Aptitude[GS Paper 4]	10
Civil Service Aptitude Test <ul style="list-style-type: none"> ➤ Basic numeracy and General Mental Ability ➤ Comprehension ➤ Logical reasoning ➤ Decision making and problem solving ➤ Interpersonal skills including communication ➤ Data Interpretation, Data sufficiency 	25
General Knowledge enhancement session <ul style="list-style-type: none"> ➤ GK Quizzing ➤ Back to basics ➤ Current affairs refresher ➤ General knowledge - awareness and discussion 	04
How to write an effective and scoring essay/ answer:writing skills enhancement module	02
Interaction with civil Service winners	02

Course Structure of the Civil Service Foundation Course

Subject	Number of Sessions
Introduction to Civil Service : General Orientation	2
Current Events of National and International Importance	8
Indian Polity and Governance	15
Indian history and Indian National Movement	15
Economics and Sustainable Development	15
Indian and World Geography	15
General Science	10
General Awareness	10
Current Affairs	6
Civil Service Aptitude Test <ul style="list-style-type: none"> ➤ Basic numeracy and General Mental Ability ➤ Comprehension ➤ Logical reasoning ➤ Decision making and problem solving ➤ Interpersonal skills including communication ➤ Data Interpretation, Data sufficiency 	20
General Knowledge enhancement session <ul style="list-style-type: none"> ➤ GK Quizzing ➤ Back to basics ➤ Current affairs refresher ➤ General knowledge - awareness and discussion 	10
English Language Skill Development	10
Newspaper reading skill improvement session	02
How to write an effective and scoring essay/ answer: writing skills enhancement module	02
Interaction with civil Service winners	02

Student's Details

Civil Service Prelims cum Mains Course

Sl. No	Name of the Student	Department/Class
1.	Devina Pradeep	III BCA
2.	Melbin Sebastian	III BA Economics
3.	Anandhu Anil	III year B.Sc Geology
4.	Dhanya Mohanan	III BA Economics
5.	Stenu Tomy	III B.Sc Geology
6	Abhitha M Thomas	III B.Com
7	Vivek Thomas	III year B.Sc Geology
8	AMAL	BBA
9	ANJANA	III English

Civil Service Foundation Course

Sl. No	Name of the Student	Class	Name of the School
1	Dayona Bijo	Plus Two	GHSS, Panickankudi
2	Ambady prasad	8 B	St Jerome's High School, Vellayamkudi
3	Alfi jose	9 A	St Jerome's High School, Vellayamkudi
4	Cyriac Sabu	9 C	St Jerome's High School, Vellayamkudi
5	Kevin Joseph	10 A	St Jerome's High School, Vellayamkudi
6	Krishnapriya Shaji	8 A	St Jerome's High School, Vellayamkudi
7	Benjamin K Liji	9 C	St Jerome's High School, Vellayamkudi
8	Sreehari K Subhash	Plus One	St Jerome's High School, Vellayamkudi
9	Angel Mary Joshua	8 D	ST MARY'S GHS KANJIRAPPALLY
10	Silla Kunjumon	10 C	St Thomas HSS, Erattayar
11	Adithya Anil	9 D	St Thomas HSS, Erattayar
12	Irin Mariya Binoy	8 G	St Thomas HSS, Erattayar
13	Jisto Sebastian	10 D	St Thomas HSS, Erattayar
14	Abel Rajesh	8 E	St Thomas HSS, Erattayar
15	Bennet V T	8	ST. George, KAttappana
16	Mariet Joseph	9 C	St. Sebastian's HS Pottankad
17	Saniya Sabu	9 D	St. Thomas HSS Thankamany
18	Agneya K Rajan	9 C	St. Thomas HSS Thankamany
19	Anumol Binoy	9 B	St.George H.S School vazhathope
20	Benedict George	9 C	ST.George HSS Parathode
21	Sneha Biju	10 C	St.Mary's HSS,l Mankulam
22	Adonal Binson	9 C	St.Sebastian's HS, Pottankadu

Conclusion

Capacity building is the main aim of education. Mar Sleeva College aims to develop the quality of students by providing professional course training and career guidance along with their degree course. College could extend the benefits of the Civil Service Academy to the High Schools and Higher Secondary Schools in Idukki District. Even though the busy schedule of the semester system slightly affected the participation of students, the course could continue to provide quality classes, support and vision orientation. This Prelims Cum Mains course endeavors the accomplishment of the same and is hopeful about the outcome.

This report is prepared and submitted to MAR SLEEVA COLLEGE by DUCTUS CIVIL SERVICE ACADEMY, the collaborator of the programme.